

**Town of Charlton
Saratoga County
Town Board Meeting**

August 14, 2017

The Regular Meeting of the Town Board of the Town of Charlton, Saratoga County, New York was held at the Charlton Town Hall, 758 Charlton Rd, Charlton, NY and called to order by Supervisor Grattidge at 7:30 p.m.

Supervisor Grattidge led the pledge of Allegiance.

Present: Councilman Grasso, Councilman Heritage, Councilman Hodgkins, Supervisor Grattidge, Town Clerk Brenda Mills.

Excused: Councilman Ranaletto

APPROVAL OF MINUTES

RESOLUTION # 146

Approval of Minutes

Motion by Councilman Heritage

Seconded by Councilman Hodgkins

BE IT RESOLVED that the Town Board has approved the minutes of the Town Board Agenda Meeting on July 24, 2017.

Vote: All Ayes, No Nays. **CARRIED**

PRIVILEGE OF THE FLOOR FOR AGENDA ITEMS

No one chose to speak.

ABSTRACT OF CLAIMS

RESOLUTION # 147

Approval of Abstract of Claims

Motion by Councilman Grasso

Seconded by Councilman Heritage

BE IT RESOLVED that the Town Board has approved the payment of bills as presented in Abstract No. 115, voucher number 391-398 in the amount of \$17,387.17, and Abstract No. 15, voucher number 1501-1503 in the amount of \$9,983.24.

Vote: All Ayes, No Nays. **CARRIED**

TOWN CLERK'S REPORT

Clerk Brenda Mills reported that the Town Clerk's office took in \$648.50 for the month of July. \$409.22 was paid to the Supervisor's Office, and \$239.28 was paid to other Governmental agencies.

RESOLUTION # 148

Acceptance of the Town Clerk's Report

Motion by Councilman Grasso

Seconded by Councilman Hodgkins

BE IT RESOLVED that the Town Board has accepted the Town Clerk's reports as read.

Vote: All Ayes, No Nays. **CARRIED**

SUPERVISOR'S REPORT

For the month of July, I attended 3 Town meetings and 6 County meetings.
Some of the highlights of the month:

- Attended normal Town and County meetings
- Worked on a Shared Service Plan with the County

Supervisor Grattidge confirmed that the Town Board has received the financial reports for the month.

(see financial report on next page)

MONTHLY REPORT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF CHARLTON :

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of July, 2017:

DATED: August 3, 2017

SUPERVISOR

| | Balance 06/30/2017 | Increases | Decreases | Balance 07/31/2017 |
|----------------------------------|-----------------------|-------------------|-------------------|-----------------------|
| A GENERAL FUND - TOWNWIDE | | | | |
| CASH - CHECKING | 12,075.20 | 47,544.47 | 47,543.54 | 12,076.13 |
| CASH - SAVING | 329,208.08 | 101,142.83 | 47,543.54 | 382,807.37 |
| PETTY CASH | 500.00 | 0.00 | 0.00 | 500.00 |
| Park Fees Reserve | 60,444.72 | 6.33 | 0.00 | 60,451.05 |
| TOTAL | 402,228.00 | 148,693.63 | 95,087.08 | 455,834.55 |
| DA HIGHWAY FUND | | | | |
| CASH - CHECKING | 0.00 | 30,156.89 | 30,156.89 | 0.00 |
| CASH - SAVINGS | 40,699.85 | 57,576.43 | 30,156.89 | 68,119.39 |
| CASH, SPECIAL RESERVE | 15,484.87 | 0.00 | 0.00 | 15,484.87 |
| TOTAL | 56,184.72 | 87,733.32 | 60,313.78 | 83,604.26 |
| F WATER #1 FUND | | | | |
| CASH - CHECKING | 0.00 | 5,418.53 | 5,418.53 | 0.00 |
| CASH - SAVINGS | 188,901.49 | 85,958.28 | 5,418.53 | 269,441.24 |
| WATER SERIAL BOND | 34,325.89 | 1.46 | 0.00 | 34,327.35 |
| CASH, SPECIAL RESERVES | 121,337.58 | 5.15 | 0.00 | 121,342.73 |
| TOTAL | 344,564.96 | 91,383.42 | 10,837.06 | 425,111.32 |
| SW WATER #2 FUND | | | | |
| CASH - CHECKING | 0.00 | 125.58 | 125.58 | 0.00 |
| CASH - SAVINGS | 27,097.98 | 2.88 | 125.58 | 26,975.28 |
| TOTAL | 27,097.98 | 128.46 | 251.16 | 26,975.28 |
| TA TRUST & AGENCY | | | | |
| CASH - CHECKING | 8,997.46 | 31,572.30 | 31,572.30 | 8,997.46 |
| TOTAL | 8,997.46 | 31,572.30 | 31,572.30 | 8,997.46 |
| H CAPITAL PROJECTS | | | | |
| | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL ALL FUNDS | 839,073.12 | 359,511.13 | 198,061.38 | 1,000,522.87 |

COMMUNICATION

Supervisor Grattidge said that sadly the Board has received the resignation of Bob Gizzi as the Zoning Administrator. The Supervisor thanked Mr. Gizzi for the good job that he has done for Charlton in getting the office and records in good shape.

DISCUSSION

Supervisor Grattidge said that the Town Clerk has stocked the closet and cleaned at the Community Center. She noted that when residents rent the Center, they are asked to take their trash and clean the building. She suggested that those parties that use the building free of charge be asked to do the same. The Supervisor said that he agrees that the Seniors, YMCA and 4-H group should be asked to take their trash and sweep the floor.

Supervisor Grattidge said that he met with Senator Tedisco about working on a capital grant project. There are certain criteria to be met. The Board will discuss the grant project more at budget time.

The Town Clerk presented the Board with a quote from Enable, the Town's I.T. provider for 4 refurbished pc's to replace 4 computers that are still running Windows XP. The new computers are for the Tax Collector, Supervisor and 2 for Zoning Office. The computers are Dell Optiplex, with second generation i7 processors and SSD hard drives. The cost for the pc's is \$475 each, and Enable has agreed to \$900.00 for labor for the installation of the 4 computers. Councilman Hodgkins said that he will check with the Highway Superintendent to see if he needs to replace his pc which also runs Windows XP. The Clerk also said that one of the 4 backup drives on the server went bad and needs to be replaced at a cost of \$95.00.

RESOLUTION # 149

Resolution to authorize the purchase of 4 computers and back-up drive for Town Hall

Motion by Councilman Grasso

Seconded by Councilman Hodgkins

BE IT RESOLVED that the Town Board authorizes the purchase of 4 refurbished Dell Optiplex computers as quoted from Enable for a cost of \$475 each with a total installation cost of \$900.00, and a new DROBO drive for the server at a cost of \$95.00, and the total expense with Enable not to exceed \$4,000.00

Roll Call: Councilman Grasso: Aye, Councilman Heritage: Aye, Councilman Hodgkins: Aye, Councilman Ranaletto: Absent, Supervisor Grattidge: Aye. **CARRIED.**

Supervisor Grattidge said that he met with Galway Ambulance and they stated that they are struggling to meet payroll costs. The Town expects to see an increase in their request at budget time. They also said it would help their cash flow if the Town's checks could be done twice a month rather than quarterly.

Councilman Heritage said that the tennis courts were recently resurfaced and tennis lines were repainted. The Town has received requests from pickleball players to have pickleball lines painted. A few pickleball players from the audience said that when they play pickleball, they play in groups so they would like lines on both courts. Dave Pohl said that tennis players find the lines annoying. Diane Keller said she plays tennis and pickleball and the lines do not bother her. Jason Perregaux said he plays tennis and does not find the lines an issue. The Board decided that it was best to paint yellow pickleball lines on both courts for maximum usage. The quote received from the resurfacing company was \$800 for both courts. Supervisor Grattidge said that he has had volunteers offer to paint the lines if the Town pays for the supplies.

RESOLUTION # 150

Resolution to authorize the painting of pickleball lines on Town tennis courts

Motion by Councilman Grasso

Seconded by Councilman Heritage

BE IT RESOLVED that the Town Board authorizes the painting of pickleball lines on the 2 tennis courts located in Elmer Smith Park. Painting will be done by volunteers and the Town will pay for paint and supplies at a cost not to exceed \$100.00.

Roll Call: Councilman Grasso: Aye, Councilman Heritage: Aye, Councilman Hodgkins: Aye, Councilman Ranaletto: Absent, Supervisor Grattidge: Aye. **CARRIED.**

DEPARTMENT & COMMITTEE REPORTS

Highway – Councilman Hodgkins said that the parts came in for the loader and the Town should have them by next week. Supervisor Grattidge confirmed that a top seal will be put on the roads that are being paved. Councilman Grasso asked Councilman Hodgkins to find out if the entire roads that are being paved will get top seal or just the sections that are being paved. Mike Emerich submitted the following report:

General Operations

- Patch holes around town on paved roads
- Mow and Trim parks
- Mow road sides
- Haul Stone for paving
- Clean Ditches and replace culverts on Peaceable St.
- Install under drains on Peaceable St. where needed.
- Trim around Welcome to Charlton Signs
- Trim Trees and Brush around Road Signs
- Mow Cemeteries
- Trim around guardrails around town.
- Grade Rocky Ridge
- Remove and Replace 12” of bad base and install under drains on Newman Rd. at intersection of Swaggertown Road.

Equipment Repair

- Replace Left king pin on truck #15
- Replace Transmission pan and right front locking hub on truck #1
- Replace rear wheel seals on truck #16
- Replace rear tires on truck #12

Miscellaneous Items

- Head gasket is leaking on #25 road mowing tractor. Waiting for fall to repair.
- Getting prices on the replacement dump body for truck #12
- Loader is at Finke Equipment to have center pivot bearings replaced.
- Sickle bar mower is broken and part is no longer available. Looking for a replacement at this Time.

Zoning – For the month of July the total permit value was \$1,073,000.

Dog Control – In July, there were 10 complaint calls received, 5 expired licenses were followed up on, and there were 4 complaints regarding other animals, 5 dogs seized and returned to owners and 2 court appearance tickets were issued.

Constables – In July, there were 27 patrols, 14 complaints, 17 911 calls and 6 accidents, 5 EMT/fire & 1 EID call responded to and 2,249 miles driven. 62 tickets were issued of which 29 were issued on Route 67.

Supervisor Grattidge said that a resident complained about the speed of traffic on Jenkins Road, and he asked the Constables to maybe do some extra patrols there. Councilman Hodgkins will follow up with Mike Emerich to have the speed wagon used.

Planning Board – the July meeting was cancelled due to a lack of applications. There will be an August meeting to review a lot line adjustment.

Historian – Marv Livingston said that a couple of months ago, he went to the Conde Cemetery to see about restoration. Vandals have completely destroyed the cemetery and broken and pulverized all of the headstones. Mr. Livingston introduced Jason Perregaux, a Charlton Boy Scout who has begun a project of restoring the Freehold Cemetery at the back of Pine Grove Cemetery as his Eagle Scout project. Jason said that the headstones used to be located at the Charlton Freehold Presbyterian Church cemetery, but the stones were moved to a steep hill in the back of Pine Grove Cemetery. He is having loads of soil brought in and then he and other helpers will level the dirt and he will erect the grave stones to recreate the cemetery.

MOTIONS, RESOLUTIONS, AND AUTHORIZATIONS

RESOLUTION # 151

Resolution for Budget Amendment from Park Fees Reserve

Motion by Councilman Heritage
Seconded by Councilman Hodgkins

Roll Call: Councilman Grasso: Aye, Councilman Heritage: Aye, Councilman Hodgkins: Aye, Councilman Ranaletto: Absent, Supervisor Grattidge: Aye. **CARRIED.**

8/14/17

Resolution # 151

Budget Amendment

Budget Year 2017, General Fund

Transfer from Park Fees Reserve

Be it resolved that the Supervisor is authorized to make the following transfer:

A-230 Park Fees Reserve, be transferred to
A-7110.416 Parks-Maintenance, in the amount of \$19,000.00.

| | | | |
|-------------|---------------------|---------------------------|--------|
| Moved by | Councilman Heritage | Voting: Councilman Grasso | Aye |
| | | Councilman Heritage | Aye |
| Seconded by | Councilman Hodgkins | Councilman Hodgkins | Aye |
| | | Councilman Ranaletto | Absent |
| | | Supervisor Grattidge | Aye |

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: August 14, 2017

Brenda Mills, Town Clerk

RESOLUTION # 152

Resolution for Budget Amendment from Fund Balance Unreserved to Buildings-other

Motion by Councilman Heritage
Seconded by Councilman Hodgkins

Roll Call: Councilman Grasso: Aye, Councilman Heritage: Aye, Councilman Hodgkins: Aye, Councilman Ranaletto: Absent, Supervisor Grattidge: Aye. **CARRIED.**

8/14/17

Resolution # 152

Budget Amendment

Be it resolved that the Supervisor is authorized to make the following budget amendments:
For Budget Year 2017 – General Fund

Amend 2017 budget to decrease Fund Balance-Unreserved, account A909, in the amount of \$41,245.00

Amend 2017 budget to increase Buildings - Other, expenditure account A1620.411 in the amount of \$41,245.00

| | | | | |
|-------------|---------------------|---------|----------------------|--------|
| Moved by | Councilman Grasso | Voting: | Councilman Grasso | Aye |
| | | | Councilman Heritage | Aye |
| Seconded by | Councilman Heritage | | Councilman Hodgkins | Aye |
| | | | Councilman Ranaletto | Absent |
| | | | Supervisor Grattidge | Aye |

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Dated: August 14, 2017

Brenda Mills, Town Clerk

RESOLUTION # 153

Resolution for Budget Amendment from Fund Balance Unreserved to Buildings-other

Motion by Councilman Grasso
Seconded by Councilman Hodgkins

Roll Call: Councilman Grasso: Aye, Councilman Heritage: Aye, Councilman Hodgkins: Aye, Councilman Ranaletto: Absent, Supervisor Grattidge: Aye. **CARRIED.**

8/14/17

Resolution # 153

Budget Amendment

Budget Year 2017, Water #1 Fund

Transfer from Fund Balance - Unreserved

Be it resolved that the Supervisor is authorized to make the following transfer:

F-909 Fund Balance-Unreserved, be transferred to
F-8320.416 Water Acquisition, in the amount of \$49,768.45.

| | | | | |
|-------------|---------------------|---------|----------------------|--------|
| Moved by | Councilman Grasso | Voting: | Councilman Grasso | Aye |
| | | | Councilman Heritage | Aye |
| Seconded by | Councilman Hodgkins | | Councilman Hodgkins | Aye |
| | | | Councilman Ranaletto | Absent |
| | | | Supervisor Grattidge | Aye |

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: August 14, 2017

Brenda Mills, Town Clerk

COUNCILMAN REPORTS

Councilman Hodgkins said that he received an email from Torben Aabo with photos of the finished men's room at the Community Center and it looks really nice. Mr. Aabo thanked the Town Board for their support. He said that they are beginning the remodel of the lady's room now. Mr. Aabo gave a recap of the Senior's monthly meeting and activities. There are currently just under 200 members. Mr. Aabo thanked the Highway crew for moving tables for the Senior's picnic.

Councilman Heritage said that last fall, trees were moved from the Town Hall backyard, and transplanted near the volleyball courts in Elmer Smith Park. The trees appear to be doing well.

Councilman Grasso said that he received an email about improved internet service throughout Town. Unfortunately, there is nothing coming from the government right now. He asked if the Town should have a committee to work on this or do anything else proactive. Supervisor Grattidge said that he will be a meeting in September and he will try to get more information on this subject. He had met with Spectrum representatives, but has never heard back. He said a recent news article said that Spectrum chose to pay fines rather than do the wiring to remote areas. Supervisor Grattidge said that it is his understanding that Verizon DSL runs south of Charlton Road, not north of it.

PRIVILEGE OF THE FLOOR

Julianne Mayer, Maple Ave said that there are rumors going around Town that the landowners of 764 Charlton Road have withdrawn their property as site for a cell antenna, and that Verizon is waiting on the Town Board . Supervisor Grattidge said that they have not heard any news from Verizon or anything saying that the owners withdrew their application. Councilman Grasso confirmed that the Verizon application is inactive and that he has not heard anything from the Attorney for Verizon. Ms. Mayer said that some people have gotten devices for better cell coverage. She has heard that there is new technology on the horizon where cell signals may be transmitted by satellite.

Suzanne Voigt, Dawson Road said that she is curious if people know that the major carriers will no co-locate and said that this is a national problem. She also shared information about Purple Loosestrife, and invasive perennial that can degrade wetlands as well as agricultural lands. She said that cutting of this plant is very important to prevent its spread. She said that mowing needs to be done in Town. Information was given to the Town Clerk to provide to the public.

RESOLUTION #154

Motion to enter into Executive Session to discuss past litigation.

Motion by Councilman Grasso

Seconded by Councilman Heritage

Vote: All Ayes, No Nays. CARRIED

The meeting adjourned at 8:42 p.m. and the Board went into Executive Session.

The Board came out of Executive Session at 9:42. No action was taken.

Respectfully submitted,

Brenda Mills
Town Clerk